

# **Theatre Midwest**

## **Job Description, Duties**

### **SOUND BOARD OPERATOR**

- Responsible for assisting the Sound Designer in the recording and adjustment of sound cues and for operating the sound board on cue during technical rehearsals and performances
- Become thoroughly familiar with the play and familiarize yourself with equipment
- Program and operate the sound board under the supervision of the Sound Designer, Assistant Sound Designer, and/or Technical Director
- Follow instructions from the Stage Manager to execute sound cues during tech rehearsals and performances
- Create and update a Pre-show Sound Checklist and Cue Sheet. Be prepared to share this with the Sound Designer, Technical Director, and/or Stage Management
- Perform a channel check before each performance and fixing any problems encountered, with the help of the Technical Director
- Power down equipment after techs and performances as directed by the TD/SM
- Read tech reports and make any pertinent changes based on them
- During strike, tear down, sort and pack equipment and other tasks as assigned by the TD/SM
- Attend all tech rehearsals, dress rehearsals, performances, and strike at assigned call times.
- Performs other duties as needed upon request of the organization.